



To: Kay Alarcon
Assistant Director of Procurement Services

From: Beth Rutherford
Buyer

Date: November 18, 2022

Re: Horticultural Services for Indoor Plants at Mark Henry, Ed.D. Administration Building and Visual and Performing Arts Center (VPAC)
Annual Contract #22-11-8571R-IB

The following proposals were received and opened at 10:00 a.m., Friday, November 11, 2022, as specified in documents concerning **Annual Contract 22-11-8571R-IB Horticultural Services for Indoor Plants at Mark Henry, Ed.D. Administration Building and Visual and Performing Arts Center (VPAC)**.

Recommendation: Natura / Plant Interscapes

Funding: Bond Funds, M & O Funds

Estimated Expenditure: \$49,000.00

Contract Term: Mark Henry, Ed.D. Administration Building (MHC)
February 1, 2023 - January 31, 2024

Visual And Performing Arts Center (VPAC)
May 1, 2023 - April 30, 2024

Renewal: 4 years

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